DIRECT GUIDANCE
Sponsored Research

Programs Services
Office of Research &
SPS

Agreements
No Money, Licensing, Equipment
Agreements
Handles Material Transfer
Agreements
Obtains non-disclosure
Confidentiality/Material Transfers

PI dashboard
Requests & allocations
Coordinating WSPs for change
Review/Submit proposals
Prepares/Reviews budgets
Draft/Executes contracts
Proposal & Award Processing

Development
Office of Research &
OGRD

Budget assistance
Proposal Development
Conducts Writing Classes
Locates Funding Sources
Pre-Proposal Development
Partnerships

OFFICE OF RESEARCH &
SPONSORED RESEARCH

Assists with Sub-recipient compliance
Submits FFR/TA Reporting
Sub-Recipient Monitoring

Facilitation
FRF Invention Property Reports
Account Closing

Subcontracts Invoices
Receives payments
Payment Processing

Reports Program Income
Cost Share
Invoicing/Reconciliation

Audits accounts
Coding, budget allocation
Award Setup

SPONSORED RESEARCH
Support Guidance

**ORA**
Office of Research Assurance

- Law & Regulation
- Compliance/Policy
  - Export controls (IBC)
  - Hazardous waste & shipment, radiation (IRC)
  - Use of humans & animals for research (IACUC)
  - Reviews possible research misconduct

- Post Award Approval Review (PAR)
  - Assists with compliance

**OC**
Office of Commercialization

- Submits Applications
  - Invention Disclosures
  - Patent, Copyright, Trademarks

- Assists with Protection
  - Scholarly & Educational Material
  - Intellectual Property
  - Technology Transfer

**OIA**
Office of Internal Audit

- Audits
  - Conducts Internal financial audits
  - Ethic Audits
  - Operational Audits
  - Fraud Investigations
  - Completes Risk Evaluations
  - Unannounced Cash counts

- Control Systems
  - Develops Control Systems
  - Creates Policies & Procedures

- Audit Liaison
  - Assists departments with internal controls
  - Acts as Liaison between departments, external auditors
  - Attends auditors entrance & exit meetings