

To ensure applicants are able to appropriately search for and find job postings, a new zip code field is now available in the Online Position Description and Recruitment System (OPDRS). Please utilize this field to input the zip code in which the vacant position is located. A link to the <u>United States Zip Codes</u> webpage is also available directly below the field.



Please contact HRS at 509-335-4521 or <a href="mailto:hrs@wsu.edu">hrs@wsu.edu</a> should you have any questions regarding this change.



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