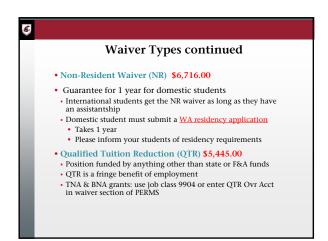
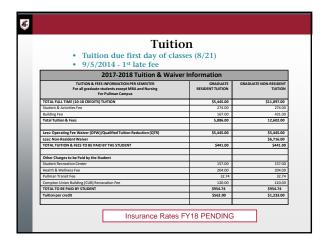
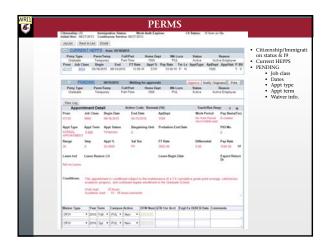


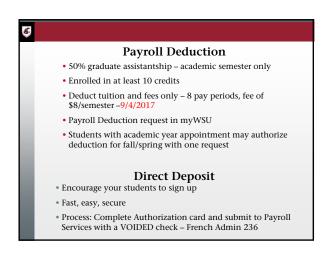
## Waivers • Waivers are based on position funding • EAA or PA submitted after PERMS is approved may affect waiver. Please contact the GS before submitted your forms • If DEPPS does not contain updated funding information please include the account information in PERMS conditions • Appointment must be for the entire semester • FTE at least 25% to 50% • Student must be enrolled fulltime for the entire semester • Check student enrollment before submitting PERMS action or support memo

## Waiver Types • Operating Fee Waiver (OFW) \$5,445.00 • Position must be funded on: State or F&A funded (001-01, 148-02,148-05) • All But Dissertation Waiver (ABD) \$5,445.00 • Student must meet all assistantship eligibility requirements – must enroll full time for the entire semester • Must be funded on competitive extramural grants • ABD application needs to be submitted prior to 8/16 or 1/1 – GS review begins 8/1 for fall semester and 12/1 for spring semester









### Slide 8

WRI1

Whitcomb, Rita I, 6/8/2015

### A.

### Sponsored/Fellowship

- Students who receive support from department, grants/fellowships, home country – typically not on assistantship
- If the student does hold an assistantship mandatory fees and partial tuition can be guaranteed
- May have some GS commitment associated with their funding – please reference the commitment number in the comments of the sponsored student support memo
- Ph.D Fellowship Tuition Support Program
- Supplement the fellowship COE allowance

Submit Graduate Support Memos via myWSU

A.

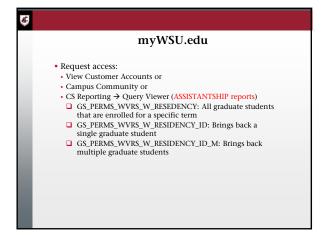
### **Sponsored Students**

- Know your students AND your GS agreements
- Waivers Departments MUST submit support memo
- Fully funded positions
- China Sponsored Students CSC
- Receive in and out of state waivers- <u>Departments MUST submit support memo</u>
- Department must provide \$5000/yr of support
- Assistantship
- Time-Slip appointment
- Scholarship (requires no work from student)
- Pay mandatory tuition and insurance (requires no work from student)
- Fulbright In/out of state waivers: waivers requested by IP
- CONACYT- sponsored by home country, COE may differ from student to student
- JCATI agreement in state waivers Departments MUST

A.

### **Departmental Requirements**

- Offer Letters Please use our templates
- ABD applications due prior to 8/16 and 1/1
- Verify waivers & position funding are correct
- PERMS look at the official PERMS form emailed to the originator
- Payroll reconciling
- Budget Reconciling- look at obj07QT
- Student Evaluation & Certification of Effort
- Exception to Policy:
- Begin date not 8/16 or 1/1
- ${\color{red} \bullet}$  Additional work beyond the assistantship
- GPA less than 3.0
- Waiver changes after 1/31/17



# Deadlines • 7/24/17: GS will begin review and approval of PERMS and Sponsored Graduate Student Support memos • STUDENTS MUST BE ENROLLED 10-18 CREDITS-do not look at PERMS action if not enrolled in atleast 10 • 7/31/2017: myWSU will calculate tuition (estimate) • 8/14/2017: FinAid will begin disbursement (estimate) • 8/16/2017: GS will work with SA to begin waiver posting • GS will not review PERMS between 8/16 and 8/20 • Have your PERMS ready for approval and student enrolled by 8/15/17 • 8/18/2017: PERMS rolls into DEPPS (night) • 8/21/2017: 1st day of classes • 9/5/2017: 1st Late Fee

## • The Graduate School • If waivers have not posted after the 3<sup>rd</sup> week of class and ONLY after you have checked 1. PERMS 2. Students' enrollment 3. Students' account in myWSU • If the incorrect waiver has posted – contact Rita Whitcomb, ASAP • If the position funding has changed after the PERMS action has been approved, contact • Rita Whitcomb – GS • Rick Grunewald – Payroll Services • Questions regarding the status of your Sponsored Graduate Student Support Memo • You can view the location of our memo on mywsu.edu



