HRS – Finding and Getting Library Resources (rev. 1/14)

HRS – Finding and Getting Library Resources – Course Outcomes

1. Be able to locate the WSU Libraries homepage on the Web.
2. Know the subject areas/geography of the seven WSU Libraries.
3. Be able to access and use Search It.
4. Understand the components of a quality search query.
5. Learn how to read call numbers to locate items.
6. Be able to access and select appropriate indexes and/or databases for your research.
7. Be able to search databases and retrieve relevant citations/full-text.
8. Know how to obtain materials not available at WSU.

1. WSU Libraries Basics
   a. Pullman homepage - http://libraries.wsu.edu

   b. Ways to find Help / Subject Guides (Homepage review)

   c. Review of the “Library Universe”

   d. Review of “Library Lingo” – serial, monograph, abstract, index, citation, source, ISBN, ISSN

2. Finding Books and Media in Search It
   a. Your Library Accounts

   b. Kinds of searches (keyword, subject heading, title, author)

   c. Retrieving Items (on the shelf in Pullman, items checked out, items from the regional campuses, items from Summit, items from WorldCat)

   d. Call Numbers (Library of Congress, Dewey Decimal, Superintendent of Documents)
3. Finding Periodicals (Journals, Newspapers, Magazines) and their articles
   a. What is the difference between what I can learn about a periodical in Search It versus “Find Journal Articles” link?

   b. How can I deal with the mess of periodical title abbreviations?
      i. Google
         1. WSU Libraries’ page


   c. What about E-Journals?

   d. Can I request periodicals? If so, how?

4. Article Indexes and Online Reference Sources
   a. Print Indexes – Abstracts & Indexes locations, CD-ROM Indexes

   b. Online Indexes – Find Journal Articles link

   c. Online Reference Sources – Oxford Collection, Sage Knowledge

5. Selecting Appropriate Databases
   a. Databases A-Z (from the Find Journal Articles link)

   b. Databases by Subject (from the Find Journal Articles link)
c. Cross Search (only in Metalib itself, must click Databases A to Z or Databases by Subject first)

d. Subject & Resource Guides Web Pages – http://libguides.wsulibs.wsu.edu/

e. How do I find where a periodical is indexed?
   ii. Citation Linker from the Find Journal Articles page – Known Item Searching – see link from top link list in Search It – http://searchit.libraries.wsu.edu

6. Using Online Databases
   a. Help / Search Tips / Database Guides / Information

   b. Keyword / Boolean Searches / Proximity Searches / Truncation and Wildcards / Field Searches / Search History / Combining Searches

   c. General Database Examples: Academic Search Complete, Web of Science

7. Getting Articles
   a. May periodicals be checked out?

   b. How do I find periodicals in the Libraries (differences between the three WSU Pullman Libraries)?

   c. What about photocopying and printing articles?

   d. What is Find It @ WSU (very important tool!!)?

   e. How do I get articles not at WSU?
      i. Request Item – Create an ILLiad account
ii. Interlibrary Loan – http://www.libraries.wsu.edu/services/interlibrary-loan

f. Where do I go for concise/accurate citation style information?
   http://libraries.wsu.edu/quickguides/

g. Google Scholar