

HRS – Finding and Getting Library Resources (rev. 1/14)

HRS – Finding and Getting Library Resources – Course Outcomes

1. Be able to locate the WSU Libraries homepage on the Web.
2. Know the subject areas/geography of the seven WSU Libraries.
 3. Be able to access and use Search It.
 4. Understand the components of a quality search query.
 5. Learn how to read call numbers to locate items.
6. Be able to access and select appropriate indexes and/or databases for your research.
 7. Be able to search databases and retrieve relevant citations/full-text.
 8. Know how to obtain materials not available at WSU.

1. WSU Libraries Basics

- a. Pullman homepage - <http://libraries.wsu.edu>
- b. Ways to find Help / Subject Guides (Homepage review)
- c. Review of the “Library Universe”
- d. Review of “Library Lingo” – serial, monograph, abstract, index, citation, source, ISBN, ISSN

2. Finding Books and Media in Search It

- a. Your Library Accounts
- b. Kinds of searches (keyword, subject heading, title, author)
- c. Retrieving Items (on the shelf in Pullman, items checked out, items from the regional campuses, items from Summit, items from WorldCat)
- d. Call Numbers (Library of Congress, Dewey Decimal, Superintendent of Documents)

- e. Google Books and eBooks

3. Finding Periodicals (Journals, Newspapers, Magazines) and their articles

- a. What is the difference between what I can learn about a periodical in Search It versus “Find Journal Articles” link?

- b. How can I deal with the mess of periodical title abbreviations?
 - i. Google
 - 1. WSU Libraries’ page
<http://libguides.wsulibs.wsu.edu/loader.php?type=d&id=1004266>,
<http://libguides.wsulibs.wsu.edu/loader.php?type=d&id=1004264>
 - ii. The Standard Periodical Directory – Holland Ref-Desk Z6951 .S78

- c. What about E-Journals?

- d. Can I request periodicals? If so, how?

4. Article Indexes and Online Reference Sources

- a. Print Indexes – Abstracts & Indexes locations, CD-ROM Indexes

- b. Online Indexes – Find Journal Articles link

- c. Online Reference Sources – Oxford Collection, Sage Knowledge

5. Selecting Appropriate Databases

- a. Databases A-Z (from the Find Journal Articles link)

- b. Databases by Subject (from the Find Journal Articles link)

- c. Cross Search (only in Metalib itself, must click Databases A to Z or Databases by Subject first)
- d. Subject & Resource Guides Web Pages – <http://libguides.wsulibs.wsu.edu/>
- e. How do I find where a periodical is indexed?
 - i. Ulrich's Periodicals Directory – <http://www.ulrichsweb.com/ulrichsweb/>
 - ii. Citation Linker from the Find Journal Articles page – Known Item Searching – see link from top link list in Search It – <http://searchit.libraries.wsu.edu>

6. Using Online Databases

- a. Help / Search Tips / Database Guides / Information
- b. Keyword / Boolean Searches / Proximity Searches / Truncation and Wildcards / Field Searches / Search History / Combining Searches
- c. General Database Examples: Academic Search Complete, Web of Science

7. Getting Articles

- a. May periodicals be checked out?
- b. How do I find periodicals in the Libraries (differences between the three WSU Pullman Libraries)?
- c. What about photocopying and printing articles?
- d. What is Find It @ WSU (very important tool!!)?
- e. How do I get articles not at WSU?
 - i. Request Item – Create an ILLiad account

- ii. Interlibrary Loan – <http://www.libraries.wsu.edu/services/interlibrary-loan>

- f. Where do I go for concise/accurate citation style information?
<http://libraries.wsu.edu/quickguides/>

- g. Google Scholar