

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Agriculture & Maintenance Manager/1290**

Function and General Scope

Positions assigned to this class are substantially responsible for operation, management, security and maintenance of buildings within a research facility. This includes directing or controlling unit operations including budget, policies, procedures, staff supervision, allocating program results for operations such as a farm, greenhouse, screenhouse, laboratories, or seed storage. Incumbents regularly exercise independent judgment and have the authority to freely make decisions which will directly impact program operations. Positions have significant input on large funding expenditure for capital improvements, provide short and long-range fiscal planning; represents the University when working with USDA, ARS and other external constituents.

Classification Requirements (Minimum Qualifications)

Position requires a Bachelor's degree in related field and three (3) years of experience in managing an agricultural/industrial facility which has included at least one (1) year of supervisory experience. Any combination of relevant education and experience may be substituted for the educational requirement on a year-for-year basis. Position requires a valid driver's license. May be required to obtain and maintain position specific licenses/registrations.