

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL  
Benchmark Job Class  
Business System Analyst/1479**

**Function and General Scope**

Positions assigned to this class are responsible for reviewing, identifying and analyzing user needs in the design, development, and implementation of university management information systems. Analyze business, financial, operating procedures and/or existing university systems to determine needs of the system. Positions assigned to this classification work on central university systems.

**Classification Requirements (Minimum Qualifications)**

Positions require a Bachelor's degree in Management Information Systems or related field AND three (3) years of professional experience in procedural, management or business analysis work; OR, a combination of education and experience totaling seven (7) years from which comparable knowledge and ability are acquired.