

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Facilities Project Manager/1263**

Function and General Scope

Positions assigned to this class are responsible for serving as the University's representative to manage the planning, design, construction and acceptance of multiple major public works projects and are accountable for the allocation of resources and program results. Duties include, but are not limited to, working with clients to develop project programs, maintaining fiscal control, reviewing and approving the work of consultants and contractors; directing and managing the work of the design and construction management team; may provide registered seal of a licensed architect and/or engineer on public works contracts; and developing, negotiating and monitoring construction budgets with client departments, University technical staff, administration and consultants.

Classification Requirements (Minimum Qualifications)

A Bachelor's degree in Architecture, Engineering, or related field and five (5) or more years of professional architectural, engineering, or equivalent experience which has included demonstrated competence to perform coordination of planning, design, and/or construction of major capital improvement projects. Appropriate professional license and/or one (1) year of supervisory experience may be required. An additional two (2) years of progressively responsible, relevant experience may be substituted for the degree requirement. A Master's degree in a related field may be substituted for up to one (1) year of the required experience exclusive of the supervisory experience.