ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE EXEMPTION CRITERIA SET FORTH IN RCW 41.06.070.

ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Information Systems Coordinator/1137

Function and General Scope
Positions assigned to this class are responsible for coordinating the operation and maintenance of a unit’s information and computing services. Responsibilities include widely diverse complex activities in the areas of consulting, technical support, system administration, designing, programming, and network engineering. Responsibilities typically include activities performed for one or more departments, offices or programs.

Classification Requirements (Minimum Qualifications)
Positions require a Bachelor’s degree and three (3) years professional experience OR a combination of education and experience totaling seven (7) years from which comparable knowledge and abilities are acquired. Education and experience may be tailored to specific need requirements of position.