

**ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE EXEMPTION CRITERIA SET FORTH IN RCW 41.06.070.**

**ADMINISTRATIVE PROFESSIONAL  
Benchmark Job Class  
Plant-Growth Facilities Manager/1184**

**Function and General Scope**

Positions assigned to this class have substantial responsibility for directing or controlling program operations and who are accountable for the allocation of resources and program results, they administer plant-growth environments and facilities, budget development, developing and administering policies and procedures, and supervising staff. Duties include, but are not limited to, collaborating with administrative personnel, faculty, staff and students on the management of greenhouses, plant-growth rooms, growth chambers, gardens and preserves; overseeing the maintenance and repair of greenhouses, growth rooms, growth chambers and associated scientific equipment; and advising faculty, technical personnel and graduate students concerning plant-growth projects, experimental design applications, and related matters; assigning space and coordinating utilization.

**Classification Requirements (Minimum Qualifications)**

Positions require a Bachelor's degree in a plant science field and five (5) years of experience in greenhouse management. A Master's degree in a plant science field may be substituted for up to one (1) year of the required experience. Any combination of relevant education and experience may be substituted for the educational requirement on a year-for-year basis.