

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE EXEMPTION CRITERIA SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL  
Benchmark Job Class  
Radio Operations/Traffic Manager/1364**

**Function and General Scope**

Positions assigned to this class are responsible for coordinating and overseeing the operation of the Northwest Public Radio (NWPR) network including the program schedule, technical facilities and compliance with Federal Communications Commission (FCC) regulations. Duties include, but are not limited to, supervising staff, monitoring satellite program services and serving as network coordinator for source or local studio technical problems; scheduling, assembling and checking satellite recordings or feeds for broadcast; serving as a liaison between radio and engineering staff ensuring network operates within legal limits as determined by the FCC.

**Classification Requirements (Minimum Qualifications)**

Positions require a Bachelor's degree in broadcasting, mass communications or closely related field and three (3) years of progressively responsible professional radio experience which has included experience in traffic and/or operations.