NOTE: Typically a department will not recruit for this position. Contact HRS prior to using this Title/Title Code. ***Positions with this title code should be reviewed upon becoming vacant as the position may be more appropriately classified as AP***

Description Summary
Positions assigned to this class provide leadership and direction for a research department or a unit designated to assist and foster a positive environment for students. Responsible for administrative, fiscal management, planning and personnel functions.

Examples of Suitable Qualifications
A Master’s degree and relevant progressively responsible experience. Progressively responsible experiences with academic administration. Earned terminal degree preferred.