

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Plant Services Manager/1279**

Function and General Scope

Positions assigned to this class are responsible for overseeing the management of plant services such as maintenance, custodial, grounds, facilities, motor and equipment pool, public safety and security, waste incineration and storage and other related auxiliary service functions of a campus, major research and extension center or comparable facility. Positions supervise maintenance, trades and related staff; developing and administering operating budgets, service and other contracts, analyzing cost of operations; and assisting in developing minor capital budget requests and policies and procedures.

Classification Requirements (Minimum Qualifications)

Positions require a Bachelor's degree in business/public administration, building construction, engineering or related field and five (5) years of progressively responsible experience in facilities management of multipurpose buildings, which has included at least two (2) years of supervisory experience. Responsible experience in managing complex building systems may be substituted for the education on a year-for-year basis.