

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Video/Satellite Communication Specialist/1375**

Function and General Scope

Positions assigned to this class are responsible for producing and directing instructional/informational videotapes and satellite teleconferences. Positions are responsible for working independently and supervising student crews in coordinating all phases of satellite/video production from development of treatment, scripting, field and studio production, editing, sound mixing and final program assembly; and repairing equipment and arranging logistics for field and studio production including assessment of equipment needs, set design, lighting, audio, travel and lodging, field production schedule and on-location needs.

Classification Requirements (Minimum Qualifications)

Positions require a Bachelor's degree in communications, television or related field and three (3) years of progressively responsible professional experience in television production. Any combination of relevant education and experience may be substituted for the educational requirement on a year-for-year basis.