

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Director, Governmental Relations/1434**

Function and General Scope

Positions assigned to this class serve on behalf of the University President and the University and are responsible for providing direction and administration for governmental relations including contacts with local, state, and/or federal officials and agencies, and public constituencies of the University. Duties include, but are not limited to, serving as the University's liaison with the executive branch of state government including the Office of Financial Management and the Legislature; developing and implementing strategies for passing legislation and budget appropriations at state, federal and local government levels consistent with the University's agenda; providing leadership for University public lobbying activities including programs assuring compliance with public lobbying requirements and elections restrictions; and assisting and informing faculty, staff, students, alumni and other University constituencies on matters involving governmental relations and higher education.

Classification Requirements (Minimum Qualifications)

Positions requires a Bachelor's degree in political science, public policy or a related field and seven (7) years of progressively responsible professional experience involving working to influence state government which has included at least two (2) years of experience working with the State Legislature and staff. A Master's degree in a related field may be substituted for up to one (1) year of the required experience exclusive of the required experience working with the State Legislature and staff.