

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Business System Analyst/1479

Function and General Scope

Positions assigned to this class are responsible for reviewing, identifying and analyzing user needs in the design, development, and implementation of university management information systems. Analyze business, financial, operating procedures and/or existing university systems to determine needs of the system. Positions assigned to this classification work on central university systems.

Classification Requirements (Minimum Qualifications)

Positions require a Bachelor's degree in Business, Management Information Systems, or related field AND three (3) years of professional experience in procedural, management, or business analysis work; OR a combination of education and experience totaling seven (7) years from which comparable knowledge and ability are acquired.