Medical Insurance
WSU offers comprehensive, employer/employee paid medical insurance. Employees have the option between ten plans, including Preferred Provider Plans, Managed Care Plans, Consumer Directed Health Plans (CDHP) and Accountable Care Plans. These plans are currently offered through Kaiser Permanente WA, Kaiser Permanente NW, and Uniform Medical. Wellness Incentives are offered to eligible participants, at the value of $125 per year. (Premiums on the back.)

Dental Insurance
Employees may choose from three dental plans, including two Managed Care Plans and one Preferred Provider Plan. Current providers include Uniform Dental, Willamette Dental and DeltaCare. There is no monthly premium associated with this coverage.

Tax-Free Medical Savings Accounts
These programs can assist with out-of-pocket health care costs.

- Flexible Spending Arrangement (Employee Funded) - This voluntary account is available with the non-CDHP Medical Plans.
- Health Savings Account (Employer/Employee Funded) - This account is automatically activated when enrolled in a CDHP Medical Plan.

Life Insurance
WSU provides employees with a basic policy of $35,000 Term Life Insurance and $5,000 Accidental Death & Dismemberment (AD&D) at no cost. For a monthly premium, new employees can purchase Life Insurance coverage up to $500,000 as a guaranteed issue, and potentially up to $1,000,000 through medical underwriting. Additional AD&D amounts are available up to $250,000. Spouse/Registered Domestic Partner and dependent policies can also be purchased.

Long-Term Disability (LTD) Insurance
WSU provides a basic LTD policy at no cost to the employee. This policy will provide a maximum benefit of up to $240 per month after 90 calendar days of total disability. Employees may enhance this benefit by purchasing optional coverage, which insures 60% of their salary, up to the first $120,000 of annual salary.

Retirement Plans – Classified Staff employees have the following retirement plan options:

- Public Employees Retirement System (PERS) Plan 2
  PERS Plan 2 is a defined benefit plan that is based on the length of time the employee has worked, their salary and their age at retirement. Both the employer and the employee will contribute to this plan.

- Public Employees Retirement System (PERS) Plan 3
  PERS Plan 3 offers a hybrid approach. The employer contributions fund the defined benefit portion which is based on the length of time the employee has worked, their salary and their age at retirement. The employee contributions fund the defined contribution portion in which the benefit is based on an accumulation of those contributions and investment performance.

Voluntary Investment Plans
All employees have the ability to make additional contributions to one or both of the voluntary retirement programs up to the IRS maximum limits. The plans are the Voluntary Investment Program (VIP) through TIAA (a 403b plan) and/or the State of Washington Deferred Compensation Program (a 457b plan).

Sitter City and Years Ahead
These programs offer employees access to individual in-home caregivers including babysitters, full and part time nannies, pet sitters, tutors, and a nationwide network of individual senior care providers.

Additional Benefits
- Dependent Care Assistance Program (DCAP)
- Automobile and Homeowners Insurance
# Payroll, Annual Leave and Sick Leave Basics

## Payroll:

Paid Twice a Month:
- Work done 1st – 15th - paid on the following 25th
- Work done 16th – 31st - paid on the following 10th

## Paid Holidays:

10 paid holidays per year; 1 paid personal holiday per calendar year

## Annual Leave:

9.33 hours per month*
Maximum of 240 hours on anniversary date

## Sick Leave:

Full time employees earn 8 hours per month*
Unlimited accruals

*Part time employees earn prorated amount

## 2019 Monthly Medical Premiums

<table>
<thead>
<tr>
<th>Plan Name</th>
<th>EMPLOYEE</th>
<th>EMPLOYEE&amp; SPOUSE/PARTNER</th>
<th>EMPLOYEE &amp; CHILD(REN)</th>
<th>FULL FAMILY</th>
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<tbody>
<tr>
<td><strong>Kaiser of Washington (Eastern and Western WA)</strong></td>
<td></td>
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<tr>
<td>Kaiser WA Classic</td>
<td>165</td>
<td>340</td>
<td>289</td>
<td>464</td>
</tr>
<tr>
<td>Kaiser WA CDHP w/HSA*</td>
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<td>44</td>
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<td>Kaiser WA SoundChoice</td>
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<td>Kaiser WA Value</td>
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<td><strong>Uniform Medical Plan</strong></td>
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<td>UMP Plus</td>
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<td>66</td>
<td>49</td>
<td>87</td>
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</table>

*Health Savings Account

This document provides a summary of the benefits available through employment with WSU. For more detailed information, please visit our website at [www.hrs.wsu.edu/new-employee-information](http://www.hrs.wsu.edu/new-employee-information) or contact our office at 509.335.4521 or hrs@wsu.edu.