

**From:** [HRS.Benefits](#)  
**Subject:** Spousal Surcharge Attestation for 2020- ACTION REQUIRED  
**Date:** Friday, November 8, 2019 3:40:30 PM

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## Spousal Surcharge Attestation

Faculty and staff who carry a spouse or state-registered domestic partner on their WSU medical insurance coverage may be subject to a spousal premium surcharge. Certain program participants are required to re-attest each year to determine if they are subject to this surcharge. You are receiving this email because you have been identified as someone who will need to re-attest to the spousal premium surcharge questionnaire during the Open Enrollment period, November 1-30.

You can complete your attestation by logging onto HCA's [My Account](#) portal or by submitting a completed [2020 Premium Surcharge Change Form](#) to HRS Pullman (see options below). Use the [2020 Premium Surcharge Help Sheet](#) to help make your attestation.

Failure to attest during Open Enrollment will automatically result in a \$50 monthly surcharge applied to your monthly premium. You ***will not*** be able to have this charge removed unless there is a special open enrollment event (change in your spouse's job, divorce, etc.).

Options for submitting completed paper forms include:

1. Email to [hrs@wsu.edu](mailto:hrs@wsu.edu)
2. Submit to your campus' HRS office
3. Campus mail to Zip 1014
4. USPS mail to Pullman HRS, 139 French Administration, PO Box 641014, Pullman, WA 99164-1014
5. Fax to 509-335-1259

It is important to note that the attestation must be completed by

November 30, and if you submit a paper form, it must be received at HRS Pullman by Wednesday, November 27, since the 28<sup>th</sup> and 29<sup>th</sup> are university holidays, and the 30<sup>th</sup> is a Saturday. If you plan on mailing your forms, please complete your forms early and leave plenty of time for them to arrive.

In addition to this notice from WSU HRS, you can expect to receive notices from the Health Care Authority/Public Employees Benefit Board as well.

Questions can be directed to HRS at (509) 335-4521 or [hrs@wsu.edu](mailto:hrs@wsu.edu).

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