ARTICLE 13
RESIGNATION

13.1 RESIGNATION
A permanent employee may request to withdraw their resignation to the Appointing Authority, provided the written notice of the withdrawal is received within seventy-two (72) hours excluding Sunday and holidays after submitting the resignation. If the resignation withdrawal is accepted, the Employee may use accrued Annual Leave or Compensatory Time, or their unused Personal Holiday for any work time lost, to be reinstated without loss of seniority.

13.2 PRESUMPTION OF RESIGNATION – UNAUTHORIZED ABSENCE
An Employee may be presumed to have resigned their position when there has been an absence without authorized leave from the job for a period of three (3) consecutive working days. Thereafter, a notice of dismissal acknowledging the presumption of resignation will be sent by certified mail to the last known address of the Employee. Within seven (7) days after the notice of dismissal has been mailed, the Employee may petition the Appointing Authority in writing for reinstatement upon proof that the absence was involuntary or unavoidable.