

**Operational**

**PLANS START HERE.** **Campuses, Colleges, and Units**  
*Plan Development, Responsible for Holding Records*

**Public Health Emergency Planning Task Force (PHEPTF)**  
*Consultation, Review*

- Manages immediate, urgent, and proximate logistics.
- Provides after-action feedback and reports.
- Provides information and consultation for campus, college and unit plans.
- Ensures areas, programs, and services potentially impacted by plans are included and consulted in the process.
- Recommends involvement of RMAG if appropriate.

**Risk Management Advisory Group (RMAG)**  
*Consultation, Review, Responsible for Holding Records*

- Reviews and certifies campus, college and unit plans which contain high-density, high-traffic and/or high-risk elements.
- Assesses risk and mitigation practices within individual events and operations.
- Ensures areas, programs, and services potentially impacted by plans are included and consulted in the process.

**Future Forward Campus & Locations Working Group**  
*Think Tank, Discussion*

- System-wide shared governance representation to communicate decisions made by the university.
- Internal feedback loop for system wide, long term plans (24 months)

**Incident Command System (ICS) Function**  
*Consultation, Review, Activation*

- Comprised of three WSU System Incident Commanders, WSU President, Chief of Staff, and EPG Chair.
- Sets agenda for Executive Policy Function.
- Engages external groups and organizations as needed.
- Reviews and requests information from working groups, task forces and technical/subject matter experts.
- Requests decisions and creation of executive policy.
- WSU System Incident Commanders coordinate with campus-specific ICS functions.

**Executive Policy Function**  
*Consultation, Review, Decision-Making (Approval/Revision), University Policy, Responsible for Holding Records*

**Cabinet**

- Reviews lower-risk, system-wide policies.
- Sounding board for University president.
- Creates tasks forces or groups to complete specific tasks.

**Executive Committee**

- Reviews higher-risk, system-wide policies.
- Sounding board for University president for high-risk/high-liability plans needing formal and written compliance approval.
- Serves as COVID-19 EPG crisis response team, when necessary.