

From:
Subject:

HRS.Benefits
You were defaulted to Uniform Medical and Dental- Do you want to make changes?



Human Resource Services

Make changes to your benefit elections during Open Enrollment, November 1-30

You are receiving this email because you were default enrolled into Uniform Medical Plan (UMP) Classic and Uniform Dental Plan with employee-only coverage in 2020. If you would like to change plans, waive your coverage, or add dependents, you may do so at any point during the month of November for a January 1, 2021 effective date. If you do not want to make any changes to your medical or dental coverage, no action is required, and you will remain in UMP Classic and Uniform Dental employee-only coverage for 2021.

Starting November 1, changes can be made online through the [HCA My Account portal](#) or by [paper form](#), which may be submitted the following ways. If you are adding a dependent, you will need to do so by paper form, and provide applicable [dependent verification](#).

1. Email to hbs.benefits@wsu.edu with SSNs removed (please include your WSU ID instead)
2. Campus mail to Zip 1014

3. USPS mail to Pullman HRS, 139 French Administration, PO Box 641014, Pullman, WA 99164-1014
4. Fax to 509-335-1259

It is important to note that paper forms must be received at HRS Pullman by Monday, November 30. If you plan on mailing your forms, please complete your forms early and leave plenty of time for them to arrive.

Questions can be directed to HRS at (509) 335-4521 or hqs.benefits@wsu.edu.

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Human Resource Services - Washington State University

PO Box 641014, Pullman WA 99164-1014