Leading in Cougar Country

Join us on Tuesday, June 8, 2021, as WSU Human Resource Services hosts a virtual half-day event (8:30 am - 12:00 pm) for WSU leaders called “Leading in Cougar Country”.

Leading in Cougar Country is intended for faculty and staff leaders at various levels within the WSU system, including but not limited to: academic chairs and directors, non-academic directors, managers, supervisors, and administrative managers.

More information regarding this event, including registration will be communicated on the Leading in Cougar Country page.

COVID-19 Employee Vaccination Declaration

WSU employees who wish to no longer wear facial coverings or socially distance on a WSU work location must be fully vaccinated and declare their fully vaccinated status through Workday. Information regarding the processes for employee vaccination declaration and supervisory responsibilities are found here.

Supervisors will have access, through Workday, to the names of employees who have declared full vaccination status only. Providing falsified information regarding vaccination status is grounds for disciplinary action, up to and including termination from employment.

If an employee declines to provide verification of their fully vaccinated status through Workday, they are not considered fully vaccinated, and must continue to wear a facial covering and maintain distance. Employees who are fully vaccinated and have declared that status through Workday, but still wish to wear a facial covering are welcome to do so. Supervisors are not permitted to ask for reasons why an employee is or is not vaccinated or chooses not to complete the declaration in Workday.

Employees will begin reporting their vaccination status Thursday, May 27, 2021.
Check out these Modernization new releases
On the Modernization website, you can find recently released articles and videos about using Workday. This new video about Workday support and resources highlights places you can go if you run into questions or issues. You can also follow the Workday tips and tricks series to view weekly posts that discuss topics like updating employee workspaces and turning on notifications.

Comp time payout
It’s almost time to pay out unused compensatory (comp) time. A new article outlines information about completing the process and where you can find reports for your area in Workday. Comp time must be paid out by June 30, 2021.

Join us for open office hours!
The Modernization Team is hosting open Zoom sessions throughout the next few months. This is a time to have your questions answered by experts in their respective Workday fields. Each meeting covers a different topic, such as grant management, general finance, and time/leave/absence/payroll. You can find all of the events here.

June is National Safety Month
Injuries are the leading cause of death for Americans ages 1 to 40. During National Safety Month, we encourage you to learn more about important safety issues like preventing poisonings, transportation safety, and heat safety precautions.

- **Poisonings:** Nine out of 10 poisonings happen right at home. You can be poisoned by many things, like cleaning products or another person’s medicine. Visit poison.org.

- **Transportation safety:** Doing other activities while driving—like texting or eating—distracts you and increases your chance of crashing. Almost 1 in 6 crashes where someone is injured involve distracted driving. Click here for more information.

- **Heat safety precautions:** Heat is a leading weather-related killer, resulting in hundreds of U.S. fatalities each year. Never leave a child, elderly adult, or pet alone in a car. Heat deaths in cars can—and do—happen in winter, because car interiors get much hotter than the outside air. Visit weather.gov/safety/heat for guidelines and resources.