



Human Resource Services

Org Chart - At a Glance

Theresa Elliot-Chelsek
VP/Chief Human Resource Officer

Jennifer Klein
Director - Modernization

HCM- Modernization

Streamlines university functions through the implementation of enterprise software (Workday) for human resources, payroll and finance. Core Human Resource functions include: absence management, benefits administration, compensation, position description and recruitment management, position management, and time and leave administration.

Ann Monroe
Director - Benefits

Benefit Services

Responsible for implementing and overseeing a host of system-wide benefits related programs and services including benefits and retirement administration. Serves as primary contact to the Health Care Authority (HCA), Department of Retirement Systems (DRS), TIAA and the various benefit vendors. Responsible for ensuring WSU benefits and retirement programs are in compliance with state and federal regulations, including the Affordable Care Act (ACA) and 403b programs.

Jennifer Klein (Interim)
Sr. AVP - Employment Services

Employment Services

Responsible for classification/compensation, talent acquisition, learning and organizational development and employee relations. Employment Services (ES) is responsible for providing consultation and guidance to executive leadership, managers, supervisors, and employees in compliance with applicable laws, policies, rules, regulations, and procedures. ES assists colleges/areas in strategic planning in key HR areas, as well as oversees the WSU Employee Engagement and Exit Survey programs.

Lisa Neal
Director - Records

Records and Compliance

Responsible for providing system-wide administration of personnel information For Administration professional, Classified, Faculty, Temp/Hourly workers, Graduate Students. Ensures Compliance with state and federal laws, such as I-9 processing.

Kendra Hsieh
Director- LR/DS

Labor Relations

Responsible for negotiating and administrating WSU's Collective Bargaining Agreements
Providing labor relations services to leadership
Manages the relationship between WSU bargaining units and associated Unions
Responsible for ensuring program compliance with state and federal labor relations laws and rules

Disability Services

Responsible for overseeing and providing system-wide disability and leave related programs
medical and shared leaves
long-term disability claims
reasonable accommodations
workers' compensation
mandated drug and alcohol testing
Responsible for compliance with state and federal laws and rules for associated programs.

Jaide Wilhelm
Exec Assist. & Office Manager

Administration

Responsible for triaging all inquiries received through the front desk via phone, email and in-person visits. Responsible for WSU Employee Recognition Programs, including length of service, Crimson Spirit Award
President's Excellence Award, Annual Quarter Century Club Breakfast, and the Annual Employee Recognition Reception.