Administrative Professional
Benchmark Job Class
Scientific Writer/1518

Function and General Scope
Positions assigned to this class provide professional scientific writing support to one or more areas in the physical, life, health, and/or social sciences. Research, write, develop, copy and edit highly specialized scientific and technical reports, research grants and/or proposals, scientific journal articles and professional publications. Possess and apply comprehensive knowledge of the subject matter. May coordinate the production and distribution of materials for publication.

Classification Requirements (Minimum Qualifications)
Bachelor’s degree in a technical writing, communication, or other relevant field AND a minimum of two (2) years of professional writing experience in the scientific, life, health, or social science fields. A Master’s degree in a related field may be substituted for up to one (1) year of the required experience. Education and experience can be tailored to fit the specific needs of the position.