

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Technology Licensing Associate Senior/1442**

Function and General Scope

Positions assigned to this class are responsible for conducting senior level technology transfer activities. Duties include, but are not limited to, managing University technologies including patents, copyrights, trademarks, biological materials, other tangible materials, and proprietary information from the pre-disclosure stage through invention evaluation, marketing, licensing and management of contractual compliance; advising leadership regarding intellectual property management matters. Positions may lead or supervise junior Technology Licensing Associate positions, and/or other support staff.

Classification Requirements (Minimum Qualifications)

Positions require a graduate degree in business, law, a physical or biological science, or an engineering discipline and five years of professional work experience.

OR

A Bachelor's Degree and six years of directly related work experience in the field of technology transfer or intellectual property management.