

ADMINISTRATIVE PROFESSIONAL POSITIONS MUST QUALIFY FOR ONE OF THE [EXEMPTION CRITERIA](#) SET FORTH IN RCW 41.06.070.

**ADMINISTRATIVE PROFESSIONAL
Benchmark Job Class
Technology Licensing Associate/1200**

Function and General Scope

Positions assigned to this class are responsible for managing University technologies including patents, copyrights, trademarks, biological materials, other tangible materials, and proprietary information from the pre-disclosure stage through invention evaluation, marketing, licensing and management of contractual compliance.

Classification Requirements (Minimum Qualifications)

Positions require a graduate degree in business, law, a physical or biological science, or an engineering discipline.

OR

A Bachelor's Degree and three years of directly related work experience in the fields of technology transfer or intellectual property management.